



Learning through hard work, friendship and fun.

Mill Lane Primary School Feedback Policy

Adopted :June 2023

Review Date : June 2024

At Mill Lane Primary School we believe that talking to children about their work and their learning is the best way to support future learning and independence. It is for this reason that the majority of feedback given to children will be verbal – we will talk to them. Giving children the opportunity to discuss and reflect upon their learning gives them the opportunity to develop their skills and knowledge.

There will be occasions where written feedback is used - this is more likely to be in maths or English.

All pupil's work will be marked using the attached symbols – this lets pupils know their work is valued. The symbols are shared with and understood by pupils and have more significance for younger pupils.

Work will be marked against the objective for that lesson so, for example, if a child has produced an accurate historical account in their history books but this contains errors relating to grammar the errors may be corrected but the work will be deemed as achieving the standard for history – work in a subject will not be down marked due to inaccuracies of English.

Children will be given the opportunity to respond to the marking of their work e.g. making corrections, responding to questions or comments or talking to the teacher.

All work will be marked in a timely manner.

Red pen used by all adults.

Green pen or pencil used by pupils (peer or self-marking).

Blue pen used by pupils to improve/edit work following advice or feedback.

Work for presentation will be in black pen or pencil.

All marking will be initialled to identify who has marked the work.

Written feedback must include a balance of positive comments, identification of errors and next steps for learning (these will be identifiable by the symbols below).

Symbols will be used to show if the work was supported or independent.

Symbol	Explanation
✓	To show something is correct or meets the learning objective.
X	To show something is incorrect.
"underlined"	I don't understand – where the pupils work is unclear and may need revision.
∧	Indicates something is missing.
//	New paragraph needed.
😊	Visual support of positive comments at the end of the work.
📈	Visual support of next steps for learning.
T	Worked with a teacher.
S	Worked with an ETA.
I	Worked independently.
V	Verbal feedback given.
Sp	Will indicate a spelling mistake on that line where the error will be underlined
"circled work"	Indicates error

Symbol	Explanation
✓	To show something is correct or meets the learning objective.
X	To show something is incorrect.
Work is underlined	I don't understand – where the pupils work is unclear and may need revision.
∧	Indicates something is missing.
//	New paragraph needed.
😊	Positive comments at the end of the work.
📈	Next steps for learning.
T	Worked with a teacher.
S	Worked with an ETA.
I	Worked independently.
V	Verbal feedback given.
sp	Spelling error– the word is underlined
Work is circled	Error or omission