

Mill Lane Primary School Charging and Remissions Policy

Adopted :March 2026

Review Date : April 2027

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. A full refund will be given if an event in school is cancelled by either school or the event organiser.

Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid all or any of the contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums
- sporting activities
- outdoor adventure activities
- visits to the theatre
- school trips abroad
- musical events

Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. Parents who receive state benefits are asked to pay a reduced amount.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. Peripatetic music lessons are charged direct to parents by Kirklees Music School. The school provides information about additional music tuition.

Swimming

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

Extra- curricular activities outside the school day

Breakfast club – This is charged at £2 per day. The school, from time to time, offers additional coaching and specialist activities after school. Qualified coaches and specialists run these clubs and they will be charged accordingly.

Copies of letters

Copies of letter that are requested to replace those that have been lost will be charged at 10p per copy.