



Mill Lane  
Batley  
West Yorkshire  
WF17 6EG

Phone: 01924 326724 Fax: 01924 326719 Text: 07864 116308  
E-mail: [office.milllane@kirkleeseducation.uk](mailto:office.milllane@kirkleeseducation.uk)  
Website: [www.mill-lane.org.uk](http://www.mill-lane.org.uk)

Headteacher: Christine Barlow

8th November 2017

Dear Parent/Carer,

The Christmas treat for Years 3, 4, 5 and 6 this year is a visit to Cleckheaton Town Hall on Tuesday 19th December 2017. We are going to see Snow White and the Seven Dwarfs. The cost is £12, this includes coach, entry and a snack. We therefore ask for a voluntary contribution of this amount to be paid no later than FRIDAY 1ST DECEMBER. Please note, insufficient funds will result in the trip being cancelled.

It is a morning performance; we will leave school at approximately 9.10am and will return at approximately 12.40pm. Therefore, your child will need to bring a packed lunch that day (no sweets, chocolate, fizzy drinks or glass bottles). If your child is entitled to free school meals their lunch will be provided by school.

Payment for educational visits must now be paid via ParentPay. Many of you already use this system but for those of you who are not familiar with this, please see your account details below.

Making a payment is easy and simple. ParentPay holds an electronic record of your payments to view at a later date. You can make online payments for this service straight away. Those parents choosing to use PayPoint as their preferred method should take this letter to their nearest PayPoint store where they will scan the barcode and take payment by cash from you. PayPoint payments are also recorded in ParentPay and may be seen on your statement usually within 36 hours of being made.

Yours sincerely,

Miss C Barlow  
Head Teacher

*Learning through hard work, friendship and fun.*



Kirklees Inclusion  
Quality Standard 2011  
GOLD AWARD