



Learning through hard work, friendship and fun.

Mill Lane Primary School Marking & Feedback Policy

Adopted :March 2017

Review Date : March 2019

At Mill lane Primary School we mark children's work in such a way that it is likely to improve their learning, develop their self-confidence and pride in their work, raise self-esteem and provide opportunities for self assessment.

We mark in order to value the efforts the child has made; inform the child of the progress they have made and the next steps they need to make and to ascertain the level of the child's understanding.

Children's work should be marked against the lesson objectives/success criteria (or their individual target) and be constructive and consistent.

It is important that across the school marking is consistent and recognisable by the children. The symbols key should be clearly displayed around the classroom and children's attention must be regularly drawn to these.

Children should be given the opportunity to respond to the marking of their work e.g. making corrections, responding to questions or comments or talking to the teacher.

All work will be marked in a timely manner. English and maths will be marked within five days. Science and topic will be reviewed formally at the end of each unit with verbal feedback being given during lessons – this is to enable children to create high quality booklets that the children can be proud of which are not spoiled by red pen.

Red pen used by all adults.

Green pen or pencil used by pupils (peer or self-marking).

Blue pen used by pupils to improve work following advice or feedback.

Work for presentation will be in black pen or pencil.

All marking will be initialled to identify who has marked the work.

Written feedback must include a balance of positive comments, identification of errors and next steps for learning (these will be identifiable by the symbols below).

Symbols will be used to show if the work was supported or independent.

Symbol	Explanation
✓	To show something is correct or meets the learning objective.
X	To show something is incorrect.
?	I don't understand – where the pupils work is unclear and may need revision.
∧	Indicates something is missing.
//	New paragraph needed.
😊	Visual support of positive comments at the end of the work.
📈	Visual support of next steps for learning.
T	Worked with a teacher.
S	Worked with an ETA.
I	Worked independently.
V	Verbal feedback given.

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